



**METER**

## Image Release Form Instructions

Please read and adhere to the following instructions closely. The technical writers are available to help, if needed.

1. Ask requestor for all details regarding the desired images and the intended purpose. Ask for specific formats (digital, printed), sizes, and anticipated quantity.
2. Go to Google Drive > Product Number Library > 18300-18399 > 18372 or contact a technical writer for an editable Word version of this form.
3. Fill out page 2 with the provided information.
4. Click File > Save As and save this form as a PDF.
5. Open the PDF in Adobe Acrobat.
6. Delete the instruction page.
7. Create a form with editable fields in the signature block.
8. Sign and date form.
9. Send the PDF to the requestor for their approval and signature. Request a returned copy.
10. Forward the completely signed PDF of this form to Deb Parent ([deborah.parent@metergroup.com](mailto:deborah.parent@metergroup.com)) to save. Additional copies may be saved with the technical point of contact, image owner, or technical writers, as desired.



**METER**

**METER Group, Inc. USA  
Image Release Form**

METER Group, Inc. USA grants permission to the below individual or company to reproduce the work(s) listed for the specified use, format, size, and quantity. METER remains the legal copyright owner of the described works.

Description of Work	Requested Use

This authorization will continue indefinitely, unless METER revokes this authorization in writing.

**METER Group, Inc. USA:**

**Requestor:** \_\_\_\_\_

**Signature** \_\_\_\_\_

**Signature** \_\_\_\_\_

**Printed Name** \_\_\_\_\_

**Printed Name** \_\_\_\_\_

**Date** \_\_\_\_\_

**Date** \_\_\_\_\_